

Ministry of Foreign Affairs
Assistant Minister's Office
For Cultural Relations

Outgoing Ref. No:

Date:

Attachments:

Your Excellency/ Ambassador of Arab Republic of Egypt To

We're highly honored to inform you that the work plan of the Egyptian International Center for Agriculture (EICA), during the coming year 2020, has been set to implement training programs and courses at the periods indicated below for every program:

2020 Programs:

- | | |
|-------------------------------------|---------------------------|
| 1. Empowering Rural Women | (15/01/2020 – 31/03/2020) |
| 2. Food Processing Technology | (15/01/2020 – 31/03/2020) |
| 3. Vegetable Production | (15/02/2020 – 30/04/2020) |
| 4. Project Analysis | (01/04/2020 – 15/06/2020) |
| 5. Integrated Pest Management (IPM) | (01/04/2020 – 15/06/2020) |
| 6. Poultry Production & Health | (10/07/2020 – 25/09/2020) |
| 7. Fish culture Development | (10/07/2020 – 25/09/2020) |
| 8. Animal Production & Health | (01/10/2020 – 15/12/2020) |
| 9. Rural Development | (01/10/2020 – 15/12/2020) |
| 10. Land and Water Management | (01/10/2020 – 15/12/2020) |

The Government of the Arab Republic of Egypt has assigned the granted scholarships as follows:

- 1- Five (5) full scholarships and other additional scholarships to all African countries and some Asian countries throughout the year, noting that additional scholarships don't include Air tickets.
- 2- Scholarships granted to the Black Sea States Organization (BSEC), whose members are 11 countries with one full scholarship per state annually.

To this effect, EICA authorizes Embassies of Arab Republic of Egypt in the invited countries the authority to finally select the nominees before submitting them to the Egyptian Ministry of Foreign Affairs. In order to do so, EICA suggests for the Embassy to make a personal interview with the candidate before submitting nominations to the Egyptian Ministry of foreign Affairs or to EICA, to ensure that they meet the course admission requirements, in addition to acquainting them with EICA's activities and the candidate's commitments, also the commitments of the Government of the country that they belong to and the facilities to be provided by Egypt to the candidate through EICA during the course period in accordance to the candidate's letter, a copy of which is to be delivered to each candidate to act accordingly.

The following are the terms of nomination for EICA scholarships to act accordingly:

1. Ensure that the candidate has a good knowledge in one of the languages (English – French – Spanish) to enable him/her to properly follow the training and to benefit from the implemented programs, noting that all lectures are directly delivered in English and that Arabic language is never used in the lectures, with simultaneous translation of two languages (French Spanish).
2. To apply to EICA programs, it's required to hold an agricultural university or institute degree, priority is given to those who have experience of not less than three years in the respective training topic to which the nominee applies.
3. Requesting from every nominee to submit a medical certificate reporting that he/she is free from infectious and viral diseases and HIV disease; stating that the candidate is medically and psychologically fit to travel and attend the program, to be sent with the nomination in compliance to the directives of the Ministry of Health in this respect.
4. It's necessary for the candidate to prepare a printed report on the nature of his/her work (country Report), including specific problems confronted in the domain of duty in his/her country, to be discussed at special sessions within the training program.
5. The granted scholarship of the Arab Republic of Egypt (Egyptian International Center for Agriculture) includes the following facilities:
 - A. Provide a travel ticket to Cairo and return back at the end of the program to the capital city of the delegate's country, that's only for the principal candidate, noting that EICA doesn't bear any other expenses beyond the borders of Egypt.
 - B. Ensure full accommodation to the delegate during the program at contracted hotels, in double rooms.
 - C. Ensure a daily pocket money of - (-) Egyptian pounds to meet personal casual need
 - D. Health care is ensured for emergency cases only.

6. EICA does not admit any nomination after the beginning of the training program, only in exceptional cases (such as incomplete scheduled number of nominations).
7. It's preferable for a candidate not to exceed the age of (40) years, the additional nominee could be accepted up to (45) years.
8. It's necessary to act strictly in selecting or rejecting candidates to avoid apologies from candidates to attend after being accepted.
9. All nominations should be delivered to EICA, for a maximum of one months before the program starting date.
10. It's preferable for the country's nominations for the calendar year of 2020 to be one batch, to enable EICA to book accommodation for the final nominees in accordance to the received nominations. The priority will be given to final and confirmed nominations from the concerned authorities to avoid travel ticket cancelation after issuance and the resulting consequences of financial fines.
11. In case of departure of the candidate before the scheduled end of the program for any reason whatsoever, the responsibility of the candidate's return back and the cost of return ticket adjustment fine is to be beard by the candidate.

It's worth to mention that sending the travel ticket to the finally assigned nominee from the side of the Egyptian Embassy is subject to his/her signature on the attached pledge which states the receipt of the nomination letter, His/her acquaintance with the entire commitments and the facilities provided from the Egyptian Government. Non commitment to travel at the assigned date of the ticket would involve a considerable financial penalty will never be incurred by EICA under whatsoever conditions, hence the candidate who wishes to modify his/her travel date according to an emerging situation, shall bear the travel ticket fine at his/her own expense.

The Egyptian International Center for Agriculture kindly requests sending a copy of the nominee's passport in addition to his/her personal email, to enable us issue the travel ticket without any error in the name, in the appropriate time before the program starting date, it's also appropriate to send a copy of the nomination directly to EICA in case of delay behind appropriate time to the following address, along with sending the original nomination document to the Cultural Sector of the Ministry of Foreign Affairs through the candidate's Embassy.

Attention: Director General
Egyptian International Center for Agriculture
5, Nadi Elseid Street, Dokki
PO: 239 Dokki, Cairo
Phone: (202)33375982
Fax: (202) 37603153
E-mail: eica_eg@yahoo.com

Enclosed herewith, please find a copy of the letter addressed to the candidate to aid your kind Excellency for any illustrated data, It's apparent from the invitation that the Egyptian Government is

Admission Form

I, the undersigned:

First name

Second name

Surname

Country

Acknowledge the receipt of a copy of The Egyptian International Centre for Agriculture's brochure in:

English

French

Spanish

I am bound to comply with all terms, rules and conditions related to my participation at EICA's courses.
Moreover, I am aware of my Government's and EICA's obligations regarding my participation and I do not object to any of the conditions.

e-mail: eica_eg@yahoo.com

Signature:

Date: